CBM Meeting May 2025 - minutes

## Ways of working together

### Kanban and IT systems – Next Cloud vs Microsoft

* Cryptpad (free kanban) may not be secure?
* Gaetano has installed NextCloud on the server which o ffers document management, Kanban board, and video conferencing capability
* NextCloud won’t have its own email management - 4 public emails will still be Microsoft – everyone will have a Next Cloud login for doc management/Kanban access etc
* Single person reliance issue raised – needs resolving
* Approved proposal to trial NextCloud for 3 months while keeping the four existing email accounts on Office365
* Gaetano will set up accounts for everyone and explore transferring files

### Whatsapp community feedback

* None? No issues raised?

Facilities Point/Own Processing site  
  
CRT facilities point

* CRT communication: emailed Matthew Simmons and Ross Daniels about facility running costs but no response yet
* SJ/Laerke/Iso to flyer/have discussions with boats moored locally to OFL end of May/June

### House of Wayward Plants Reuse Centre at Cultivate Colindale

* Lou shared opportunity with Wayward Plants in Colindale - they have a 4,000(?) square meter site and are open to CR having space there
* The site already has a biodigester and focus on compost
* Site is not next to a waterway but could at least serve as processing facility to start with
* Lou will continue discussion with Wayward to explore possibilities

### Cody Dock

* Directors will contact re. use of site and potential co-funding bids

### Daubney Bridge

* Colin emailed re. vacancy / cost – awaiting response

## New Caddies & Bags

* Need to order new caddies (can only order by pallet load of 216)
* Current caddies are white with wire handles
* New proposed caddies are square-shaped, stack better in cargo bikes (can pick up 18 vs 16) – Green option with wire handle £5.25(exc. Vat) / White option with plastic handle £2.40(exc. vat)
* Extensive discussion about dimensions, fit in compost toilets, and how people currently use caddies
* Current bags are too large (75L) for both current and proposed caddies – SJ exploring 60L alternative
* Considered logistics of having different sized caddies in the fleet
* Approved proposal to:
  + Buy batch of 60L bags (SJ) and see if they fit.
  + ONLY IF 60L bags fit - exchange current caddy stock for green square caddies with metal handles (more expensive but more durable)
  + Colin: UPDATE! – I suddenly got worried about the wire handle sticking out! I believe this caddy fits most DIY toilets(?) and simploo toilets – possibly some others, but space is tight with the simploo. With the wire handle protruding I don’t think these will fit a simploo, and even if it does, I think you would have to remove the solids bucket to remove the urine bottle, which negates any convenience for simploo users. Might be fine for others, though. The plastic handle ones should fit simploo as well – but handle looks flimsy.

## Cavalcade update

* Team reported on Cavalcade event – went well!
* created new leaflets, banner, and laminated info materials. Materials can be reused for future events (Ricky, Ware Festival)
* Good conversations but no donations (no donations mechanism)

## Fundraising

* unsuccessfully applied to Tower Hamlets and Westminster funding
* Fundraising not currently a priority but will develop fundraising policy
* (Discuss at next CBM?)
* Gaetano to add donations button to website

## AOB

* Two people have contacted wanting to volunteer: one for basic admin, another with experience in building progress trackers and managing budgets
  + Volunteer LK: *‘I work in project management so am very organised and have strong excel skills for building progress trackers/logs/budgets etc. as well strong communication and design skills for creating publicity materials. I don't have a formal accounting background but do manage budgets of 1.5m and track spend etc. - but you may be looking for someone with a more formal qualification than that’*
  + Volunteer JBS: *Skillset unknown! But have thus far said they would like to help with admin tasks.*
* We never discussed who is writing NBTA article?

## Next Meeting

* Colin will poll week of 9th June to thurs, and week of 23rd June
* Map out operations flow for understanding – and to discuss risk
* Pelican House suggested cos of whiteboards – Colin/SJ to book?

## Actions

### Gaetano

* Set up NextCloud trial and create accounts for everyone (22:09)
* Add donation button to website – (or was this SJ?)

### SJ

* Order 60L bags to try (‘but please see note I added above’ - Colin)
* (‘Once date confirmed - book Pelican house if you have useful connection – if not, I can do it’ - Colin)
* Ongoing?:
  + Add committee member photos/bios to website
  + Add meeting minutes to the website??
  + Land Registry Searches ongoing

### Lou

* Continue discussion with Wayward Plants and report back on site possibilities (45:08)
* Outstanding?:
  + speak to contact at LooWatt and Rokia at UCL engineering re bio-digester.

### Laerke

* Meet Isobel to develop boat-to-boat survey questions

### Isobel

* Look into Cody Dock as potential site with Jan
* Meet Isobel to develop boat-to-boat survey questions

### Colin

* Poll next meeting
* (Possibly book Pelican House?)

### Howard

* Ongoing?:
  + research cost of bio-digesters and composters (but needs more parameters/info to research this following Isobel’s communication w/ Compost Mentis)

### Jan

* Look into Cody Dock as potential site with Isobel
* Ongoing?:
  + Move forward with Stansted Abbots drop-off point setup (possibly loop Lou in to meeting with LVRP?)
  + Land Registry Searches

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**Consensus Decision Making Structure and Info:**

- Information: Announcing — I want to update people on something   
- Feedback: Consult — I want to get feedback or input into something  
- Co-creation: Work together — We need to design something new or better   
- Proposal: Decisions — We need to make a decision on something

Where Proposals are made by a proposer, consent-based decision-making is then utilised according to the following format:   
Step 1: Proposer makes a proposal   
Step 2: Proposal presentation to everyone   
Step 3: Round of clarifying questions invited from everyone present, if none then the person states/indicates they have no clarifying questions   
Step 4: Round of quick reactions invited from everyone present   
Step 5: Proposer can present a modified version two based on reactions   
Step 6: Round of consent, tolerance or objection   
Step 7: If there is still objection then the objector is invited to join the proposer on a new proposal, otherwise the proposal is adopted